**Emergency Information**

**Important Safety Information for the Mathematics Department**

Please read the following safety plan that will be used in the event of a fire, earthquake or other emergency.

**If the Fire Alarm Sounds**

1. You must evacuate the building but **DO NOT** use the elevator.
2. Leave through the closest exit. Know this ahead of time by reviewing your nearest exits.
3. Go to the Emergency Assembly Point (EAP) located at The Oval, adjacent to the Math Building. If you are teaching a class, please lead the students to the EAP.
4. Report to Debbie Lemos and/or any member of the Emergency Team (see below) at the EAP who will check you off on the building roster (so we know that you have safely left the building).

**If there is an Earthquake**

Follow the same procedures as above. Listen for instructions, which may be given on the bullhorn. Remember to go to the Emergency Assembly Point.

**If there is an Emergency on the Weekend or Evening**

Facilities: call (650) 723-2281

Emergency: dial 9-911

Website: http://math.stanford.edu

**Emergency Team**

Eleny Ionel (Department Chair), Room: 381-R6, Phone: (650) 723-2604
Debbie Lemos (Department Manager), Room: 381-R2, Phone: (650) 723-2214 or (650) 387-2174
Victoria Kwong (Emergency Coordinator), Room: 381-R3, Phone (650) 723-2603
Samantha Stone, Room: 381-S, Phone: (650) 726-2874

**Math Department Emergency Supply Room Locations**

<table>
<thead>
<tr>
<th></th>
<th>First Aid Kits</th>
<th>Earthquake Kits (red backpack)</th>
<th>Bullhorn</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st floor</td>
<td>381-R5 Workroom</td>
<td>381-R2, 381-S</td>
<td>381-R2</td>
</tr>
<tr>
<td>2nd floor</td>
<td>382-T Lounge</td>
<td>382-R Kitchen</td>
<td></td>
</tr>
<tr>
<td>3rd floor</td>
<td>383-GG Kitchen</td>
<td>383-GG Kitchen</td>
<td></td>
</tr>
<tr>
<td>4th floor</td>
<td>TBD</td>
<td>TBD</td>
<td></td>
</tr>
<tr>
<td>Basement</td>
<td>TBD</td>
<td>380-B Lounge</td>
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